



### Recreational Riding Instructor JOB DESCRIPTION

To apply, please send cover letter and resume to our Instructor Manager, Renee Hirt, at [renee.hirt@gallopnyc.org](mailto:renee.hirt@gallopnyc.org)

Job Title	<ul style="list-style-type: none"> <li>Recreational Riding Instructor</li> </ul>
Organization Overview	<ul style="list-style-type: none"> <li>GallopNYC's vision is to become the premier therapeutic horseback riding center in New York City. GallopNYC uses Therapeutic Horsemanship to expand opportunities and improve lives by creating harmonious bonds between our NYC community of people with disabilities and special needs and horses.</li> </ul>
Role Summary & Purpose	<ul style="list-style-type: none"> <li>Bring professionalism and high quality teaching to GallopNYC riders by offering structured, well planned, individualized horsemanship lessons.</li> </ul>
Qualifications and Preferred Experience	<ul style="list-style-type: none"> <li>Horse Experience and excellent riding skills</li> <li>CHA certification preferred</li> <li>Teaching experience preferred</li> </ul>
Responsibilities	<ul style="list-style-type: none"> <li>Plan and teach recreational horseback riding and horsemanship lessons on schedule as agreed with Program Director and Instructor Manager</li> <li>Consult with rider, parents and/or teachers to develop rider goals</li> <li>Support horse selection and basic horse care needs</li> <li>Maintain appropriate relations with riders, GallopNYC staff and volunteers</li> <li>Timely and correctly complete all administrative work, including weekly lesson plans and end of season goal reports</li> <li>Report concerns and occurrences to Instructor Manager</li> <li>Attend mandatory meetings regularly</li> <li>Support during GallopNYC programmatic and fundraising events</li> <li>Additional tasks as needed</li> </ul>
Leadership Pillars and Competencies	<ul style="list-style-type: none"> <li>Role model for riders</li> <li>Responsible professional behavior in all GallopNYC roles, including care of horses and interactions with volunteers, colleagues, participants, participants' families, and donors</li> </ul>

	<ul style="list-style-type: none"> <li>● Shows initiative in teaching and problem solving</li> <li>● Seeks out and takes advantage of continuing education opportunities</li> <li>● Committed to helping people and horses through horsemanship</li> <li>● Demonstrates a community focused mindset and allyship to people with disabilities</li> </ul>
Role Details	Part time, exempt, hourly Posting Date: Hiring Manager: Program Director Reports To: Instructor Manager

Disclaimer: The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.